

# Memorandum

TO:	MLDS Governing Board
FROM:	Molly B. Abend, Data Management Coordinator
DATE:	September 3, 2021
SUBJECT:	MLDS 2021 Data Inventory

### Purpose

The purpose of this agenda item is to provide information to the Governing Board on the proposed changes to the MLDS 2021 Data Inventory for Governing Board approval at the September Governing Board Meeting.

### **Data Inventory**

The MLDS Governing Board is required to create an inventory of individual student and workforce data proposed to be maintained in the system (Ed. Art. §24-704(g)(6) Md. Annotated Code). Additionally, the data inventory serves to inform the public about the contents of the MLDS.

# **Summary of Proposed Additions**

#### A. Postsecondary

The Maryland Higher Education Commission (MHEC) has added the CIP (Classification of Instructional Program) Code to both the Degree Information System (DIS) and the Enrollment Information System (EIS) data collections. CIP is a taxonomy system developed by the US Department of Education and is a national standard for organizing and reporting on enrollments and completion for areas of study. CIP Codes are six-digit codes that more granularly identify instructional programs within the two-digit CIP series. For both data collections, the six-digit CIP Code field is optional for 2021-2022 and required for 2022-2023 and onward. The Postsecondary data elements proposed for inclusion in the Data Inventory are listed below.

- 1. CIP Code (DIS)
- 2. CIP Code (EIS)

# B. Juvenile Delinquency

The Department of Juvenile Services (DJS) captures administrative data on youth who are involved in the Maryland juvenile justice system. Over 46 Juvenile Delinquency data elements were approved at the June and September 2020 MLDS Governing Board meetings. MLDS Center staff became aware of one additional element DJS could provide that would be useful in establishing the correct admission and release dates for a DJS placement. The one data element for inclusion in the Data Inventory is below.

1. Placement Summary Key

#### Action

We request the Governing Board approve the additions to the MLDS Data Inventory – September 2021.