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## MEMORANDUM

TO: MLDS Governing Board

FROM: Molly B. Abend, Data Management Coordinator

**DATE:** June 2, 2023

**SUBJECT:** MLDS 2023 Data Inventory

# **Purpose**

The purpose of this agenda item is to provide information to the Governing Board on one proposed change to the MLDS Data Inventory for Governing Board approval at the June Board Meeting.

#### **Data Inventory**

The MLDS Governing Board is required to create an inventory of individual student and workforce data proposed to be maintained in the system (Ed. Art. §24-704(g)(6) Md. Annotated Code). Additionally, the data inventory serves to inform the public about the contents of the MLDS.

### **Summary of the Proposed Addition**

A. Correctional Education

Staff from the Department of Labor's Division of Workforce Development and Adult Learning informed the MLDS Center about an additional data element for their data collection, the Inmate ID Number. This will be in addition to another ID number Labor provides, Student ID Number. Having both IDs allows for the most accurate identity resolution. The one data element for inclusion in the Data Inventory is below.

1. Inmate ID Number

#### **Action**

We request the Governing Board approve the addition to the MLDS Data Inventory – June 2023.