



Governing Board Meeting

November 22, 2013 - 9:00 a.m. -12:00 p.m.

**Nancy Grasmick Building, MSDE Board Room, 7th Floor
200 West Baltimore Street, Baltimore, MD 21201**

Agenda

- 1. Welcome of the Governing Board** **9:00a.m. – 9:05a.m.**
 - Declaration of Quorum**
 - Approval of Minutes**
 - Additions to the Agenda**

Chair, Dr. Brit Kirwan, Chancellor, USM

- 2. Executive Director’s Report** **9:05a.m. – 9:30a.m.**

Ross Goldstein, Executive Director, MLDS Center

- 3. Branch Updates:** **9:30a.m. – 10:00a.m.**
 - I.T. and Data Management Branch**
Chandra Haislet, Associate Director, MLDS Center

 - Reporting and Portal Services Branch**
Jon Enriquez, Associate Director, MLDS Center

 - Research and Policy Services Branch**
Michael Woolley, Associate Director, MLDS Center

- 4. Approval of Bylaws** **10:00a.m. – 10:15a.m.**

Chair, Dr. Brit Kirwan, Chancellor, USM
Ross Goldstein, Executive Director, MLDS Center

- 5. Approval of Data Inventory** **10:15a.m. – 10:30a.m.**

Chair, Dr. Brit Kirwan, Chancellor, USM
Chandra Haislet, Associate Director, MLDS Center

- 6. Approval of Revisions to Data Security and Safeguarding Plan** **10:30a.m. – 10:45a.m.**

Chair, Dr. Brit Kirwan, Chancellor, USM
Ross Goldstein, Executive Director, MLDS Center

- 7. Action Item – Development of the Governing Board’s Annual Report to the Governor and General Assembly** **10:45a.m. – 11:00a.m.**

Chair, Dr. Brit Kirwan, Chancellor, USM
Ross Goldstein, Executive Director, MLDS Center

- 8. Action Item – Development of Communication Strategy** **11:00a.m. – 11:15p.m.**

Chair, Dr. Brit Kirwan, Chancellor, USM
Ross Goldstein, Executive Director, MLDS Center

- 9. Closing - Confirmation of Next Meeting and Adjournment**
Chair, Dr. Brit Kirwan, Chancellor, USM