|  |  |
| --- | --- |
| **Project Title** | **Agency Control #** |
|  |  |

**Section 1. Principal Investigator**

|  |
| --- |
| **Principal Investigator (please list additional project team members in Section 7)** |
|   |
| **Principal Investigator’s Email Address and Phone Number** |
|   |
| **Name of University or Organization** |
|  |
| **Principal Investigator Background and Qualification (provide overview of experience and attach a CV)** |
|  |

**Section 2. Project Information**

|  |
| --- |
| **Abstract or Brief Description of Proposed Project (no more than 1,500 words)** |
|  |
| **Research Project Question** |
|  |
| **Research Methods (provide a brief description of the research methods you plan to use)** |
|  |
| **How will this research benefit the State of Maryland?** |
|  |
| **Explain why this research requires longitudinal cross-sector data?** |
|  |
| **Proposed Center Output** |
|  |
| **Timeline for the proposed project (identify major deliverables and approximate dates)** |
|  |
| **Plans for further development (i.e. journal submission, etc)** |
|  |

**Section 3. MLDS Center** [**Research Agenda**](https://mldscenter.maryland.gov/ResearchAgenda.html)

|  |  |  |
| --- | --- | --- |
| **Does your project relate to one of the following areas which the General Assembly has specifically directed the MLDSC to study:** | **Yes** | **No** |
| The impact of a State or federal education program?[[1]](#footnote-1) |  |  |
| The performance of educator preparation programs? |  |  |
| Best practices regarding classroom instruction? |  |  |
| The impact of child welfare programs on the educational and economic outcomes of students? |  |  |
| An analysis of social determinants, provided by State agencies[[2]](#footnote-2) and appropriate local agencies, that impact education performance of students and indicate the need for wraparound services for students.  |  |  |
| **Research Agenda Category (page 2 of the** [**Research Agenda**](https://mldscenter.maryland.gov/egov/Publications/ResearchAgenda_FINALAPPROVED.pdf)**) – Which category does the project address? Please explain.** |
|  |
| **Research Agenda Themes (page 2-3 of the** [**Research Agenda**](https://mldscenter.maryland.gov/egov/Publications/ResearchAgenda_FINALAPPROVED.pdf)**) - Which cross cutting theme is incorporated in the project? Please explain.** |
|  |

**Section 4. Data and Cross Sector Analysis**

|  |  |
| --- | --- |
| **Sectors\***  | **X** |
| Early Child Sector |  |
| K-12 Education Sector |  |
| Adult Education Sector |  |
| Justice Involved Youth Sector |  |
| Child Welfare Sector |  |
| Postsecondary Education Sector |  |
| Other Completions and Credentials Sector |  |
| Workforce sector |  |

 ***Put an ‘x’ next to each data sector your project will include. You must have at least 2 sectors.***

|  |
| --- |
| **Optional - Additional Information about planned data use (such as cohort identification; years of data needed)** |
|  |
| **Do you plan to request to include** [**external data**](https://mldscenter.maryland.gov/ExternalDataPolicy.html) **as part of your project?** |
|  |

**\*Sectors**

**Early Childhood Education Sector;**

* PreK Academic Engagement

**K-12 Education Sector;**

* Public School Student Education Records (Attendance, Assessments, Grades, Completions, Discipline, etc.)
* Public School Characteristics

**Adult Education Sector;**

* GED/NEDP Exam Results
* Apprenticeship
* Adult Education
* Correctional Education

**Justice Involved Youth Sector;**

* Juvenile Justice Records
* Juvenile Education Records

**Child Welfare Sector;**

* Out-of-Home Placements

**Postsecondary Education Sector;**

* College & University Enrollments, Courses, Credits, Grades, Degrees & Financial Aid
* College & University Student Workforce Training

**Other Completions and Credentials Sector; and/or**

* Industry Certifications
* Licenses

**Workforce Sector.**

* Public School Teacher Characteristics and Credentials
* Public School Staff Characteristics and Credentials
* Workforce Earnings
* Workforce Labor Sectors

**Section 5. Financial Information**

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| --- |
| **The MLDS Center incurs costs for every project related to: (a) IT support and infrastructure; (b) assistance from subject matter experts, (c) criminal history background checks; and (d) creation of an analytic data set. Average project costs are between $3,000 and $5,000. A detailed, customized estimate will be provided prior to project initiation.** (Please indicate your answer with an “X) |
|  |
|  |  | I will reimburse MLDSC for all applicable fees.  |  |
|  | I will only able to provide partial reimbursement.  |
|  | I will need a waiver. |
|  |
| **Grant Funding** (indicate with an ‘X’)  |
|  |
|  |  | This project has already received funding |  |
|  | I plan to apply or am in the process of applying for grant funding |
|  | No grant funding is planned |
|  |
| **Name of Grantor** |
|  |
| **RFP or Grant Program Information (you may provide a link to the grantor’s website)** |
|  |
| **Amount of grant funds sought or awarded.** |
|   |
| **Grant Application Date** |
|  |
| **Do you intend to proceed without grant funding?** |
|  |
| **Are you receiving other funding for this proposed project? If yes, how much?** |
|  |

**Section 6. Special Considerations**

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| --- |
| **Principal Investigators NOT affiliated with a Maryland College or University – please provide information on:**1. **Your familiarity with Maryland policies affecting your research topic; and**
2. **How your project meets a specific Maryland research need?**

**Please also upload (with this form) any letters of reference or endorsement from a Maryland researcher or a State or local agency that vouches for your qualifications and expertise.** |
|  |
| **For projects that involve a small population, please confirm that you are aware of the MLDS Center’s** [**data suppression policy**](https://mldscenter.maryland.gov/DataSuppressionRules.html) **and explain how you will report your findings while conforming to the suppression requirements.**  |
|  |
| **For projects that involve a single school system, university, or program, please explain the statewide implications of the project.** **Please also upload (with this form) any letters of support from the subject (i.e. school system or university) of the study.** |
|  |

**Section 7. Project Team**

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| --- |
| **Project Team** * **Please list all members of the research team and indicate roles and responsibilities.**
* **If the Principal Investigator listed in Section 1 above is NOT the primary point of contact for the project (including research, data access, and presentations to stakeholders), please indicate which team member is the primary point of contact and provide that individual’s contact information.**
 |
| **Name and Organization** | **Role** | **Is system access needed? (Yes/No)** |
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**Section 8. Submission**

Once this form is completed, please complete the online application ([here](https://mldscenter.maryland.gov/Externalresearchprojects.html)) and upload this form, CVs for all members of the research team, and any other supporting materials.

1. All projects must relate to a state or federal education program. If you are not sure, please contact ross.goldstein@maryland.gov. [↑](#footnote-ref-1)
2. State agencies include: Maryland Department of Health, Department of Human Services, and Department of Juvenile Services [↑](#footnote-ref-2)